

FARMINGTON BOARD OF SELECTMEN

Tuesday, November 18, 2014

Vice Chairman Joshua Bell called the meeting to order at 6:40 P.M. with the following members present: Andrew Buckland and Michael Fogg. Ryan Morgan and Stephan Bunker were absent. Town Manager Richard Davis, Town Secretary Linda Grant, Public Works Director Denis Castonguay (left 7:45pm) and Channel 11, as well as members of the press and public were also in attendance.

**ITEM 1: Pledge of Allegiance to the Flag**

Vice Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

**ITEM 2: To Adopt a Road Closure Plan in Accordance with new MaineDOT Requirements**

Richard Davis reviewed a brochure from MaineDOT explaining a new requirement for notification of events that require closure of a State highway for more than twenty (20) minutes. Mr. Davis stated that Chief Peck has created a Plan for the Chester Greenwood Day road closure, and since everything within the Plan is fairly consistent, it was recommended that it be adopted by the Municipal Officers and submitted to the State Traffic Engineer. Mr. Davis also pointed out that as a Police Officer, Chief Peck has the authority under State Statute to close roads for emergencies or special events.

**Michael Fogg moved to adopt the Road Closure Plan in accordance with the new MaineDot requirement; Andrew Buckland seconded.**

VOTE AFFIRMATIVE 3 ABSENT 2 MOTION CARRIED  
(Morgan/Bunker)

**ITEM 3: To Award the bid for Lease Financing of a new Front-end Loader and Adopt a Vote pertaining thereto**

Richard Davis reviewed the tabulation of the five bids received and his recommendation. He also clarified that there is no penalty for early lease pay off, and that should be discussed during the 2015 budget process.

**Michael Fogg moved to award the bid for lease financing of a new front-end loader to TD Equipment Finance, Inc. at an interest rate of 2.56%; Andrew Buckland seconded.**

VOTE AFFIRMATIVE 3 ABSENT 2 MOTION CARRIED  
(Morgan/Bunker)

**ITEM 3: To Award the bid for Lease Financing of a new Front-end Loader and Adopt a Vote pertaining thereto (Cont.)**

Mr. Davis read a vote, the adoption of which is required by the Bond Council:

VOTED by the Board of Selectmen for the Town of Farmington, Maine as follows:

- VOTED:
- (1) That a Capital Acquisition Project (the "Project") consisting of the lease/purchase of a front end loader at a cost of \$144,967.00 is hereby approved; and
  - (2) That the Town shall make a payment at closing of \$30,477.39, with the balance being paid in four annual installments of \$30,477.39 on consecutive anniversary dates of the closing beginning in 2015; and
  - (3) That the financing for the Project is awarded to TD Equipment Finance, Inc. at an interest rate of 2.56%; and
  - (4) That the Treasurer and Town Manager are hereby authorized, acting jointly or individually, to execute the Lease Purchase Agreement and all other documents reasonably necessary to accomplish the purpose of this vote, as the documents may require; and
  - (5) That said Lease is hereby designated a "bank qualified tax-exempt obligation" of the Town for the 2014 calendar year under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

**Andrew Buckland moved to adopt the vote pertaining to the award of the Loader Lease Purchase Financing bid; Michael Fogg seconded.**

**VOTE            AFFIRMATIVE    3            ABSENT    2            MOTION CARRIED**  
**(Morgan/Bunker)**

**ITEM 4: To Approve the Recommendations of the Downtown Tax Increment Financing Advisory Committee**

Richard Davis reviewed the minutes of the Downtown Tax Increment Financing (TIF) Advisory Committee's November 10, 2014 organizational meeting, which included three Committee recommendations on use of the TIF funds. He also passed out copies of a memo received and dated this date from Cindy Gelinis regarding her learning from the Department of Economic and Community Development (DECD) that the Town of Farmington is no longer eligible for Community Development Block Grant (CDBG)

**ITEM 4: To Approve the Recommendations of the Downtown Tax Increment Financing Advisory Committee (Cont.)**

funds because of changes in the way low and moderate income levels are determined. The Selectmen discussed the three recommendations, and Mr. Davis explained how, if they are approved, the recommendations would be implemented, as well as how any expended TIF funds will be replenished.

**Andrew Buckland moved to approve the November 10<sup>th</sup> recommendations #2 and #3 of the Downtown Tax Increment Financing Advisory Committee, #2 to request a proposal for engineering from Front Street through to West Farmington using the same style of amenities to tie the two together, and #3 get an update on the cost analysis for the proposed recreational bridge; Michael Fogg seconded.**

VOTE                  AFFIRMATIVE          3                  ABSENT          2                  MOTION CARRIED  
(Morgan/Bunker)

**ITEM 5: To Consider Authorizing the Manager to Accept an Agreement for Engineering Services for the Front Street Storm Drain Outfall Replacement Project**

Richard Davis reviewed Dirigo Engineering's proposed Letter of Agreement dated October 29, 2014 pertaining to the Front Street storm drain outfall replacement project. He explained what the project will entail, the three proposed project options, and the process. Mr. Davis stated that the engineers recommend Option #3, and explained the reasoning and cost estimate of this option. Public Works Director Denis Castonguay was present and joined in the discussion. Funding for the engineering services and project was also discussed. The request for a cost estimate that was over the \$5,000 bid process limit policy was questioned and discussed. Mr. Davis explained that his decision to have Dirigo Engineering update its proposal stemmed from that firm's familiarity with the problem and its initial engineering proposal of the project when the problem first occurred. That plan was never followed through on due to the lack of funding at that time.

**Andrew Buckland moved to authorize the Town Manager to accept an agreement from Dirigo Engineering for engineering services for the Front Street storm drain outfall replacement project; Michael Fogg seconded.**

VOTE                  AFFIRMATIVE          3                  ABSENT          2                  MOTION CARRIED  
(Morgan/Bunker)

**ITEM 12: To Discuss Other Business**

A) Richard Davis reported that another drainage problem has arisen in another area of Town, and that Dirigo Engineering has submitted a proposal to do a design on that project as well. It was the consensus of the Selectmen to seek bids on the engineering for that project.

**ITEM 6: To Accept the Most Favorable bid for the Surplus 1989 Caterpillar Loader**

Richard Davis reviewed a summary of the four bids received and his recommendation to accept the high bid of \$7,240.00 from David DiStefano. Mr. Davis stated the Town most likely would have only received half that amount if it had scrapped the machine out. He also reported that the funds will go into the Unassigned Fund Balance.

**Michael Fogg moved to accept the bid in the amount of \$7,240 from David DiStefano for the surplus 1989 Caterpillar loader; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 3 ABSENT 2 MOTION CARRIED  
(Morgan/Bunker)**

**ITEM 7: To Discuss the Inability of Summit Natural Gas to Commit to Serving the Area and its effect on the MaineDOT Wilton Road Rehabilitation Project**

Richard Davis asked the Selectmen if, in light of Summit’s announcement that it is unable to commit to a timeframe for serving the area, they would like to revisit their request for MaineDOT to delay the Wilton Road repaving project until 2016. Andrew Buckland reported on information he received from Doug Coombs at MaineDOT when he called with inquiries about this project. The Selectmen asked Mr. Davis to contact MaineDOT and encourage them to do the project in 2015, if possible.

**Andrew Buckland moved to rescind the Selectmen’s request of August 12, 2014 for MaineDOT to hold off on the Wilton Road repaving project and encourage them to accomplish said project in 2015 as originally scheduled; Michael Fogg seconded.**

**VOTE AFFIRMATIVE 3 ABSENT 2 MOTION CARRIED  
(Morgan/Bunker)**

**ITEM 8: To Establish the Date for the 2015 Annual Town Meeting**

Richard Davis explained that the date needs to be established now so that the Town Clerk can determine timeframe for making nomination papers available and returned. Mr. Davis recommended the date of Monday, March 23, 2015 at 7:00 P.M.

**Michael Fogg moved to establish the date and time of Monday March 23, 2015 at 7:00 P.M. to hold the annual Town Meeting; Andrew Buckland seconded.**

**VOTE AFFIRMATIVE 3 ABSENT 2 MOTION CARRIED  
(Morgan/Bunker)**



**ITEM 12: To Discuss Other Business (Cont.)**

- C)** Joshua Bell generated a brief discussion regarding the possibility of MaineDOT installing flashing signs like those at the Maple Avenue/High Street intersections at the 4-way intersection in West Farmington rather than traffic lights. Richard Davis will check with MaineDOT.
- D)** Joshua Bell reminded the Selectmen that they need to submit their list of 2014 accomplishments and 2015 goals to Chairman Ryan Morgan for the Town Report.

There being no further business to come before the Board, **Andrew Buckland moved to adjourn at 7:55 P.M.; Michael Fogg seconded.**

**VOTE            AFFIRMATIVE    3            ABSENT    2            MOTION CARRIED**  
**(Morgan/Bunker)**

Richard Davis reminded the Selectmen that there will still be a regularly scheduled Selectmen's meeting at 6:30 P.M. next Tuesday, November 25<sup>th</sup>.

Minutes respectfully submitted by Linda H. Grant.

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Stephan M. Bunker – Secretary